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HALIBURTON HIGHLANDS WOMEN'S GOLF LEAGUE CONSTITUTION

ARTICLES

ARTICLE 1 – NAME, CREST, HEAD OFFICE

1.1 Name of the Organization:

The name of the organization shall be the “Haliburton Highlands Women’s Golf League”. The League may, in its official documents, or in the conduct of its affairs, use the term “the League” or the letters “HHWGL” in substitution for the full name of the organization, provided, however, that the said terms or letters shall not be used for fraudulent purposes or in such a way as to mislead any person or persons. Also, where the law requires the name of the League, then the name of the League shall be so used. Members shall not use the name or letters of the League for their own personal use.

1.2 Constitution:

The League may, in its Articles, Operational Guidelines, or in conduct of its affairs, use the word “Constitution” to refer to any part thereof, provided, however, that the said word shall not be used for fraudulent purposes.

1.3 Crest:

The official crest (insignia) of the League shall contain the full name of the organization and may also contain graphic symbols in an arrangement acceptable to the membership. The crest may, from time to time, be altered at the discretion of the Executive Committee. The crest may appear on any or all official documents of the organization. The crest may be used on articles of clothing or advertising provided, therefore, that permission for said use has been given by the Executive of the League acting in the interests of the members.

1.4 Use of the Name and the Crest

The name of the League, with or without the insignia, may be inscribed on League stationary, awards, official documents, publications and publicity for League events, pins etc., provided that none shall violate any principle, practice, or rule of the League.

1.5 Head Office

The head office of the League shall be in the Provisional County of Haliburton.

ARTICLE 2 – MISSION

The mission of the League shall be to:

- 1) promote women’s golf in Haliburton County.
- 2) encourage and assist members to participate in all phases of the sport of Golf including regular opportunities for competitive play, practice



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- of all elements of the sport, attendance at special workshops and seminars.
- 3) Provide a safe and enjoyable environment for the members' participation.
 - 4) Liaise with the golf courses within Haliburton County for the purpose of providing exclusive use of the tees for the members on a regular basis; and further, to provide the golf courses with sufficient management and administration of the HHWGL participants that the courses can offer reduced fees to the members of the designated dates of play.
 - 5) Provide an organized schedule of play for the members with uniformity of Rules and Handicapping, recording of results, rankings, and declaration of winners.
 - 6) Promote women's golf through the provision of special tournaments and events of a social, fun, and/or charitable nature; workshops; and clinics.
 - 7) Support the sport of women's golf through liaison with, and/or membership in, the Golf Association of Ontario (Women's Section); and to provide the members with opportunities and information available to them through the GAO.

ARTICLE 3 - MEMBERSHIP

3.1 Categories of Membership

3.1.1 Full Membership

Membership is available to any person who agrees to all conditions of membership; and who agrees to abide by the Constitution and Standing Orders as found in the Articles of the Constitution and Operational and Playing Rules of the League. Membership shall be individual and renewed annually. Members shall pay an annual membership fee. Notwithstanding the above, upon a two-third majority vote of the Executive, a new or renewal application for membership in the league may be refused for cause (e.g. excessive membership numbers, or the indebtedness, unacceptable conduct or previous expulsion of the prospective member). An appeal of this refusal may be made to the members under the same procedure as appeal of an expulsion.

3.1.2 Application for Membership

The completed Application for Membership form shall be submitted to the Membership Chairperson. Memberships shall be limited only by the number of available tee times allotted to the League.

3.1.3 Voting Privileges of Membership

Each member shall be entitled to cast one vote in any and all situations that require a vote by the members.

3.1.4 Schedule of Membership Fees



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The Executive shall set the membership fee annually and the fee shall accompany the application for membership.

Notwithstanding the above, any increase in the fee from year to year shall be summarily approved by the membership present at the next scheduled meeting of the League.

3.1.5 Expulsion

Membership may be suspended or revoked for cause, such as refusing to comply with League rules and regulations, provided that the motion for expulsion is approved by a two-third majority of the Executive Committee who cast a vote on the motion for the expulsion. Expelled members shall be liable for all debts owing to the League by that member, up to and including the date of expulsion. Expelled members may appeal the Executive Committee's decision by requesting a hearing before a General Meeting of the HHWGL and a vote of the membership on the motion of expulsion. A motion of expulsion thus presented to the membership would require a two-third majority vote of the members casting a vote on the motion for ratification.

3.1.6 Golf Association of Ontario

The HHWGL shall request an affiliation with the Golf Association of Ontario (GAO) for those members of the league who choose to voluntarily apply and pay for an individual membership in the GAO under the auspices of the HHWGL and in keeping with the requirements of the GAO for such affiliation.

3.2 Responsibilities

3.2.1 Condition

Members shall abide by and support the principles, rules, and regulations of the League as found in the Constitution, Articles, Operational and Playing Rules, of the League.

3.2.2 Scores

Each member shall be able to personally return scores for posting. Fellow members shall post scores for review.

3.2.3 Privileges

Each member shall have a reasonable and regular opportunity to play golf with fellow members; but membership confers no special individual privileges with any golf club.

3.2.4 League Activities

Members shall show willingness to accept Executive and committee responsibilities and shall contribute to, and participate in, League-sponsored special events and activities.

3.3 Withdrawals

A member may withdraw from the League upon written notice thereof delivered to the President and stating an effective date for withdrawal. The withdrawing member shall be liable for, and pay to, the league all money's owing prior to the effective date of withdrawal.



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ARTICLE 4 – THE EXECUTIVE (OFFICERS)

4.1 The Executive Committee (Officers)

President, Vice-President, Treasurer, Secretary, & Committee

Chairpersons...e.g. Membership, Tournament, Division Captains, Web Content, Scoring/Handicaps, GAO Representative, etc.

4.1.1 Composition

The Executive shall be composed of the officers named above, and shall include not less than 4 members and not more than 14 Committee members, elected from the League membership, and elected by the League membership annually.

4.1.2 Members-at-Large

At the discretion of the President and Executive committee, from time to time, Members-at Large may be appointed to the Executive Committee for the purpose of fulfilling special tasks. Terms of appointment may be indefinite or specified at the time of appointment. Duties shall be specific to the specialized function of the appointee. The Member-at-Large shall be considered an officer and member of the Executive with all rights and privileges; but attendance at meeting will be at the discretion of the appointee.

4.1.3 Term of Office

The Executive members shall be elected and/or ratified at the fall meeting and/or fall banquet of the League. The term of office for Executive officers shall begin on October 1st and end on September 30 of the following year.

4.1.4 Officers

All members elected to the Executive may be considered as Officers of the League, but they shall designate from within the Executive certain persons to fulfill the roles of President, Vice-President or co-President, Secretary, and Treasurer. In addition, they shall also designate Chairpersons for those Committees that are necessary to the efficient functioning of the League.

- a) Officers may be removed from office for cause upon the passing of a resolution by two-thirds majority vote of the votes cast by the members of the League.
- b) A vacancy occurring among the officers of the League between annual meetings and during a term of office, may be filled at the discretion of the Executive. The motion to fill, and the election of the replacement for the vacant office, shall require a two-thirds majority of the members of the Executive.

4.2 Duties of the Officers

4.2.1 The President

- a) The President shall be the chief officer of the League, and as such, call and conduct all meetings of the League including those meetings designated as Executive meetings, and all meetings of the general League membership. The President shall cause to be circulated to the



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members all necessary information, notices, communications, information, etc.

- b) The President shall perform all other duties as performed by a President and be the official spokesperson for the League. Further, the President shall be an ex-officio member of all committees.
- c) The President shall approve all financial transactions, contracts, and/or agreements entered into in the name of the League.
- d) The President shall, in consultation with the Executive, exercise executive privilege in an emergency situation.

4.2.2 The Vice-President

The Vice-President shall assume the responsibilities of the President in her absence.

4.2.3 The Treasurer

- a) The Treasurer shall accept and disburse all League funds in accordance with good bookkeeping practice.
- b) The Treasurer shall be responsible for maintaining an accurate record of all financial transactions of the League; including, and without limiting, the generality of the foregoing, all banking records, operating costs, income statements, moneys and bills of exchange, for, and on behalf of, the League; and shall report to the League annually on the status of such matters. The members of the Executive may request financial reports at any time.
- c) The Treasurer shall be entrusted with all the funds of the League, which shall be kept in a chartered Bank or Trust Company of the Dominion of Canada.
- d) The Treasurer shall collect, and cause to be paid, the GAO League and individual fees.

4.2.4 The Secretary

- a) The Secretary shall be responsible for attending meetings, recording and distributing minutes of all Executive and General meetings of the membership.
- b) In conjunction with the President, the Secretary shall produce or cause to be produced, meeting agenda, membership notices and newsletters.
- c) The Secretary shall assist the President in the orderly and efficient conduct of meetings.
- d) The Secretary shall attend to League correspondence under the direction of the President.
- e) The Secretary shall compile, distribute, and/or receive, applications, Notices of Motion, and ballots to the membership.
- f) The Secretary shall compile and distribute Newsletters as required by the Executive.
- g) The Secretary shall attend to any and all other duties as assigned by the President, and, where required, assist Committees.



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4.2.5 Committee Chairpersons

- a) Committee Chairpersons shall be designated by the Executive Committee from within the Membership of the Committee.
- b) The maximum number of Committee Chairpersons shall be fourteen (14).
- c) Duties of the Committee Chairpersons are included under the Operational Rules.

4.3 Expenses

Officers and/or Executive members shall serve the League without remuneration provided that the Officer, or Executive member, may be reimbursed for reasonable and allowable expenses incurred in the performance of the duties of that office, when League finances allow.

4.4 Indemnification

Every Officer and Executive member of the League, her heirs, executors, and administrators shall, from time to time, and at all times, be indemnified and saved harmless out of the funds of the League from and against:

- 1) All costs, charges and expenses whatsoever which said Officer and Executive member sustains or incurs in or about any action, suit or proceeding against them which is brought, commenced or prosecuted against them for, or in respect of, any act, deed, matter or thing, whatsoever made, done or permitted by her, in or about the execution of the duties of her office, and;
- 2) All other costs, charges and expenses that she sustains or incurs in or about or in relation to the affairs of the League save those incurred by reasons of his/her own wilful neglect or default.

4.5 Condition

Notwithstanding Article 4.4, an Officer and Executive member of the League shall be indemnified and saved harmless only if:

- 1) She acted honestly and in good faith with a view to the best interests of the League and;
- 2) In the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, she had reasonable grounds for believing that her conduct was lawful.

ARTICLE 5 - GOVERNMENT

5.1 League Year

The League year for the purpose of auditing shall be January 1st to December 31st. An individual membership in the HHWGL shall be in effect from the date of the payment of the Membership dues to the end of the league year for that golf season.

5.2 Authority

The government of the League shall reside in the membership and the Executive.

5.3 Meetings



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- a) General meetings of the League may be comprised of all members of the League and all members may vote on decisions placed before the membership.
- b) A minimum of one (1) general meeting shall be held each year and shall be called the Annual General Meeting. Additional General meetings may be called at the discretion of the Executive, and/or upon the request of two (2) full members of the League.
- c) The latest edition of Robert's Rules of Order shall be the authority for questions of procedure at a General Meeting.

5.4 Voting

5.4.1 General and Special Meetings

Each full member may cast a maximum of one vote at any General and/or special meeting of the League. Voting by proxy may be permitted at the discretion of the Executive.

5.4.2 Executive meetings

Members of the Executive may each cast one vote at Executive meetings.

5.4.3 Abstentions

Abstentions shall be considered as a vote cast.

5.5 Quorum

A quorum shall be one-third of the members at General meetings and one-third of the officers and chairpersons at Executive meetings.

5.6 Motion Ratification

Motion brought before the membership for changes in the Articles of the Constitution, Operating and/or Playing rules, shall require a Notice of Motion circulated to the membership at least two weeks prior to the meeting at which the question is to be brought; and further, shall require a two-third majority of the votes cast for a change in the Constitution and a simple majority of the votes cast for changes in the Operating and/or Playing Rules. Other motions not requiring a change in the Constitution, Operating and/or Playing Rules, may be presented at the meeting and shall require a simple majority of the votes cast. A motion for the expulsion of a member of the League shall require a Notice circulated to the Executive Committee at least two weeks prior to a meeting at which the question is to be brought, and further shall require a two-thirds majority of the votes cast by the Executive. Should an expelled member appeal to the membership at a General Meeting for reconsideration of the Executive Committee's decision, any motion affecting the said expulsion shall require a two-thirds majority of the votes by the Members for ratification.

5.7 Vote by Mail

At the discretion of the Executive, the membership may be polled by mail and asked to return a ballot indicating their vote on the question(s) put before them. A returned ballot shall be considered as a vote cast.



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ARTICLE 6 – FINANCES

6.1 Banking

The banking business of the League shall be transacted with a Canadian Chartered Bank or Trust company whose deposits are reasonably secured by insurance. All banking business of the League, or any part thereof, shall be transacted on behalf of the League by person(s) designated by the membership through the Articles.

6.2 Signing Authority

A minimum of two and maximum of three officers of the League shall be designated by the Executive as the signing authority for the league, in accordance with the League Articles and the wishes of the membership. They may arrange, settle, balance and certify all books and accounts between the League and the League's bankers, and shall receive all paid cheques, vouchers, cash deposits; and shall sign all cheques, bills of exchange, or other orders for payment of indebtedness issued in the name of the League.

6.3 Fees

All members are liable for fees as set by the Executive and as approved as necessary by the membership.

6.4 Dissolution

In the event the League ceases operation, any and all assets of the League shall be liquidated through sale, auction, or as payment of debts in cash or in kind. To the extent of the available assets, the League's debts shall be paid, outstanding accounts cleared, commitments resolved. Any funds remaining after payment of the League's debts, and or commitments, shall be returned to the paid membership on a pro rata basis.

ARTICLE 7 – INTERPRETATION

In each and all Articles, rules and regulations of the League, the singular shall include firms and corporations; the feminine shall include the masculine and the masculine shall include the feminine, except where such inclusion would impinge on the nature of the League as being a Golf league specifically for women. Wherever reference is made in the Articles to any statute or section thereof, such reference shall be deemed to extend and apply to any amendment to or re-enactment of such statute or section, as the case may be.



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OPERATING RULES

RULE 1 – GENERAL

R.1.1 Membership

R.1.1 Eligibility

Any woman who has fulfilled the conditions for membership in the HHWGL by submitting an application for new or renewed membership, along with the required membership fee, is considered eligible to vote at meetings, to hold office, and to play in League play and tournaments.

R.1.1.2 – Withdrawals

New or renewed members may withdraw their membership from the League, upon written notice thereof, delivered to the President, and subject to all conditions of Article 3.3 of the Constitution. If the effective date of the withdrawal is on or before May 31st of the year of membership, and if there are no outstanding debts to the League, one half of the membership fee paid by the withdrawing member may be refunded by the Executive. No refund of membership fees will be given if notice of withdrawal is submitted after May 31st of the year of membership.

R.1.2 Guests

Any member in good standing may bring a guest (non-member) to the weekly League play provided that the member has indicated the name of the guest in the tee-off schedule. Non-members may play up to and including a total of two times in the weekly League play (or special events where allowed) in a single season without taking a membership. A non-member shall not participate in any League meeting, or vote on any League business.

R.1.3 Meetings

R.1.3.1 General meetings

- A minimum of one (1) General meeting shall be held each year and shall be called the Annual General Meeting. Additional General meetings may be called at the discretion of the Executive.
- Notice of the meeting, an agenda, and Notices of Motion shall be circulated to all members two weeks prior to the holding of a General meeting.
- All members shall be eligible to cast one vote at a General meeting. Abstentions shall be considered to be a vote cast. Proxies may be allowed at the discretion of the Executive.
- A quorum at a General meeting shall be one-third of the members.

R.1.3.2 Executive and Committee Meetings

The President or her designate shall call Executive meetings. Notice of the meeting, the agenda, and pertinent documentation shall be circulated to the Executive members one week prior to the meeting date. All persons elected to the Executive



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and present at the meeting may cast one vote. Abstentions shall be considered as a vote cast.

- A quorum at an Executive meeting shall be one third of the Executive members.
- Executive members may be reimbursed, at the discretion of the Executive, for travel to Executive meetings that are held out-of-season, that is from the last date of League play in one year, to the first event of the following year; provided that the member is required to travel more than 100 kilometers return, to the meeting.
- Executive members may be reimbursed, at the discretion of the Executive, for certain expenses required of them on behalf of the members and/or the Executive including printing, paper, postage, telephone, and costs incurred in hosting Executive meetings.

R.1.2.2 Motion Ratification

Changes in the constitution, Operating and/or Playing rules, and motions for the expulsion of a member, shall require a Notice circulated to the members two weeks prior to a presentation of the question. Motions for changes in the Articles of the Constitution, and/or for the expulsion (or the appeal of an expulsion) of a member shall require a two-thirds majority of the votes cast be that at a General meeting, Executive Committee meeting, or by mail, for ratification. All other motions, including changes to the Operating and Playing Rules, shall require a simple majority of the votes cast, be that at a meeting or by mail, for ratification.

R.1.4 Powers of the Executive

The Executive is empowered to act on behalf of, and in the best interests, of the members throughout the year; but shall bring to the members for ratification any questions requiring a change in the Constitution, Operating Rules, and any generally accepted policy.

RULE 2 – DUTIES OF COMMITTEE CHAIRPERSONS

R.2.1 General

R.2.1.1 Designation

Committee Chairpersons shall be considered Officers of the League and as such shall be members of the Executive, and responsible for those duties as assigned by the President and/or the Executive.

R.2.1.2 Appointment

Committee Chairpersons shall be elected from the elected members of the Executive, by the executive and upon the recommendation of the President and/or the Executive. One person may, at the discretion of the Executive, be responsible and chair for more than one committee or area.

R.2.1.3 Meetings

Committee chairpersons shall attend General and Executive meetings whenever possible.



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R.2.1.4 Manuals

There shall be a manual kept for each Committee by the Chairperson in which the duties and activities of that Committee, financial records, contact persons, schedule of significant dates, reports of events, year-end reports, and any other information pertinent to the function and the fulfillment of the duties of the Committee, is reported on an annual basis. The manual shall be an ongoing guide for that Committee, and shall minimally retain three (3) years of records for that Committee. When the Chairperson is replaced, the Manual shall be passed on to the incoming Chairperson.

R.2.2 Specific Duties

In addition to the special duties listed for each Chairperson, all Chairpersons shall perform other duties as required by the President, the Executive, and/or the membership.

R.2.2.1 Membership Chairperson

- a) The Chairperson shall receive the applications for membership.
- b) The Chairperson shall compile and record the membership information for the year, and maintain membership lists for specific use or circulation as required.
- c) She shall maintain the League membership database, and print mailing labels as they are required.
- d) She shall assist in the distribution of information to the members.
- e) She shall record the individual GAO memberships and attend to such other GAO membership related matters as are assigned by the Executive.
- f) She shall place advertisements for the HHWGL in the Minden and Haliburton newspapers in the spring, in advance of the Icebreaker Tee.

R.2.2.2 Schedule Chairperson

The Chairperson shall, in the fall of the year, prepare a schedule for the next golf season outlining the schedule of play and events such as the Icebreaker Tee, Annual Tournament, Closing Dinner and Annual General Meeting and ensure that the schedule is distributed to golf courses and other necessary venues as well as posted on the web site.

R.2.2.3 9-Hole Scoring

- a) The Chairperson shall receive, and cause to be recorded and entered into the database, the scores of the members from weekly League play. The manner of recording shall be in keeping with the format currently required by the members and the Executive.
- b) She shall maintain a record of, and publish rankings of members' net and gross scores as required by the League.
- c) She shall compile scoring results for determining League year-end prizewinners.
- d) She shall report to the Executive and the membership, records of scores, standings and where appropriate, handicaps.



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R.2.2.4 9-Hole Division Captains/Chairpersons

One or Two 9-Hole division Captains may be appointed from within the members of the Executive committee for each of the scheduled playing groups.

- a) The Captains shall make arrangements for members within their division to sign up for play each week and communicate the lists of players and tee times to the golf courses.
- b) They shall award prizes for play as appropriate each week or from time to time
- c) They shall communicate all other pertinent information to their division members whether relevant to their division or the league in general.

R.2.2.5 Web Content Chairperson

The Chairperson shall, on the instruction of the Executive

- a) Produce content for the web site
- b) Request the submission of articles for the web site from the Executive and/or membership
- c) Submit content to the web site manager for posting.

R.2.2.6 Drivers Captain/Chairperson

The Drivers Captain shall be responsible for the administration of the 18-Hole League (Drivers) including the schedule, recording of scores, special events, and year-end honours for both the GAO members and the non GAO members of that group.

- a) The Captain shall be the HHWGL representative and the voting delegate to the GAO for the League. She shall receive, reply to and disseminate GAO information and insure compliance with the RCGA golf standards.
- b) She shall see that GAO and individual fees are paid.
- c) She shall ensure that score cards are collected from weekly play and entered into a database that complies with GAO handicapping procedures.
- d) The Captain shall appoint a Handicapping person approved by and/or certified by the GAO. The Handicapping person shall be responsible for compiling scores, determining handicaps, and reporting scores to the GAO.
- e) The Captain and the Handicapping person shall have sole authority for verifying and signing GAO cards for GAO members.

R.2.2.7 Structure Chairperson

- a) The Chairperson shall review and revise the Constitution, the Operating Rules, and the Playing Rules in conjunction with the Executive, and in accordance with the stated wishes of the members.
- b) She shall assist the Secretary in the preparation of suitable Notices of Motion, and/or motions reflecting the changes proposed by the Executive, for presentation to the membership at a General meeting.



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- c) She shall assist and advise the President in the conduct of business at meetings in accordance with the Articles of the Constitution, Operating Rules, and the designated rules of Order.

R.2.2.8 Tournament Chairperson

- a) The Chairperson shall organize and conduct the Annual General Meeting.
- b) She shall prepare and cause to have published notices of the Tournament and disseminate the results following the Tournament.
- c) She shall procure prizes for the Tournament.

R.2.2.9 Rules/Etiquette Chairperson

- a) The Chairperson shall keep the membership informed of current Canadian Rules of Golf, special HHWGL rules, local rules for participating Golf Clubs, and course etiquette.
- b) The chairperson shall propose special clinics for the members that deal with the rules and etiquette of Golf and reflect the needs and stated wishes of the members.
- c) In conjunction with the Executive, she shall arrange for, schedule, and organize golf training clinics for the season for the members. These clinics may deal with rules and/or instruction in basic fundamentals of the game.
- d) She shall cause to have published notices of rules and instructional clinics.



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RULES OF PLAY

PLAYING RULE 1 – GENERAL

The rules of play shall be the official rules of the Royal Canadian Golf Association (R.C.G.A.) except as otherwise stated in the HHWGL Rules and where specific local rules are stated for the golf clubs used by the League.

Pl.R.1.1 Venue

League and Tournament play will be on those courses in the County of Haliburton which have agreed to participate with the League by offering designated playing times at a rate beneficial to the members.

- a) Members shall respect the rules of the participating golf clubs
- b) Members shall be considerate of other golfers and of the cooperating golf course by:
 - 1. Repairing ball marks,
 - 2. Replacing divots,
 - 3. Raking sand traps,
 - 4. Keeping pull-carts off the tees and greens.
- c) Keep power carts on pathways where provided, otherwise use the rough instead of the fairways. Keep power carts 30 feet from the tees and greens.
- d) Members shall wear generally accepted golfing attire.

Pl.R.1.2 Etiquette

- a) Do not make any distracting noises or moves while someone is about to strike a ball.
- b) Do not stand in the peripheral vision or ahead of anyone about to strike a ball.
- c) Do not walk or stand on someone's putting line.
- d) Do not allow your shadow to disturb someone about to strike or putt a ball.
- e) Do not pick up someone else's ball unless asked to, especially in a hazard. It is up to the individual to declare it playable or unplayable.
- f) Do be ready to hit when it is your turn. Plan your shot while others are hitting, or while you are walking to the ball.
- g) Do mark your ball and know how to identify it.
- h) Do watch all golf shots to help mark their landing spots.
- i) Do wave on the next group behind you at a par 3 when you have reached the green. While they walk to their balls, your group can putt out.
- j) Do yell "FORE" if you accidentally hit into another playing group.
- k) Do play a provisional ball if there is any possibility of not finding your ball.
- l) Do not play a provisional ball if area entered is marked with a red or yellow stake – play a ball from where you entered the area. You must play that stroke from behind a water hazard if it is between you and the flag, or two club lengths from the point of entry (no closer to the hole), if it is a lateral hazard.



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Pl.R.1.3 League Play

Pl.R.1.3.1 Authority

The President and the Executive Committee, in co-operation with the golf courses, shall determine and publish the schedule and rotation of play at the beginning of the year. The Membership chairperson shall determine group assignments from the membership returns. Thereafter, the Captains shall be responsible for the tee-off times and the posting of results and prizes. The Scoring and Handicaps person shall post and maintain scoring and handicap results as required. The Drivers Captain and the Handicap person shall have sole authority for verifying and signing GAO cards for GAO members.

Pl.R.1.3.2 Day and Times

The league shall play on designated Tuesday and/or Wednesday evenings. Tee off times are generally between 3:00-6:30 PM. N.B. groups that choose to tee off before the scheduled HHWGL starting times will have to pay the regular course fee for that golf course for that day.

Pl.R.1.3.3 Sign-up Procedure

The Captains shall instruct members at the start of the season in the proper procedure to be used to sign up for tee off times. They will subsequently post these instructions as required and inform the venue operators of the procedure.

Pl.R.1.3.4 Power Carts and Meals

Instructions will be given to the members at the start of the season, and subsequently posted, on the proper procedure for procuring power carts and signing up for meals. Notification in advance is necessary for those intending to eat meals at the site designated for their weekly play to allow the venue to procure food and staffing to cover the number who will be attending.

Pl.R.1.3.5 Early Arrival

Please arrive at the course 30 minutes before your tee time to allow for unloading equipment and paying green fees.

Pl.R.1.3.6 Score cards

All scores must be reported to the Scoring Chairperson/Committee if you wish to participate in events and qualify for year-end awards. Participation is voluntary but the full participation of the members is important to the function of the League.

Pl.R.1.3.7 Substitutions

Scoring and play are on an individual basis. If you cannot play, you do not need to find a substitute. However, please call the golf course as soon as possible and cancel your tee off position and any reservation for power carts.

Pl.R.1.3.8 Local Golf Club Rules

Check the golf club's scorecard for any local and/or special rules for that golf club.



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PL.R.1.3.9 Prizes

Weekly, tournament prizes and year-end prizes will be awarded based on scores and/or special events posted for that particular round and/or the season and as determined by the captains.

PL.R.1.3.10 Suspension and/or Cancellation of Play

League play will be suspended and/or cancelled only if the golf course management closes the course due to dangerous weather conditions or unsafe course conditions. Should it rain while play is in progress, the round may be finished at the player's discretion, unless the management closes the course. When a round is interfered with due to rain, course closure and/or darkness, report your score for the Scoring committee's decision.

PL.R.1.3.11 Appeals

All appeals of playing situations, scoring, handicapping, schedules of play, group designation, assignment of tee off times, and any and all other situations involving League Play shall be directed to the Captains. Appeals of situations in Special Events and Tournaments shall be directed to the organizing committee for that event and/or tournament.

PL.1.3.12 Refunds

The refund policy set by each individual course shall be in effect during League play. Special tournaments shall publicize the refund policy for that tournament on the tournament information and/or advertisement.

PLAYING RULE 2 – READY GOLF

PL.R.2.1 Rationale

The success of the League depends on everyone playing 'Ready Golf'; which is a variation of the golf rules that speeds play and allows novice, intermediate and advanced players to golf together.

PL.R.2.2.2 Ready Golf Rules (9-Hole Divisions)

1. Keep your foursome moving. Tee off as soon as the foursome in front of you is a safe distance ahead.
2. Limit practice swings to one.
3. Tee off in the order you are ready. No honour or other system is used.
4. Fairway shots can be taken in ready order whenever safety allows. Otherwise, the farthest from the hole shoots first.
5. The maximum number of shots you may take and count on any hole is equal to double the par for that hole.
6. Counts all strokes on your score including 'whiffs', 'duffs', and 'topped' balls.
7. Lost balls – allow no more than 3 minutes to search for a ball. Add a one stroke penalty to your score for a lost ball.
8. On the green, putt in ready order, not by distance from the hole order. Once you begin putting, continue until you finish the hole, unless doing so would be detrimental to yourself or another player.

NINE HOLES OF GOLF SHOULD TAKE NOT LONGER THAN 2 HOURS AND 15 MINUTES